



Happy Hands Pre-School Playgroup

making learning fun for over 30 years!

Admissions Policy

May 2009

St. John's Church Playgroup is committed to providing quality child care and education to all the children in the setting. The setting will aim to meet the diverse needs of individual children.

Admissions

Children are admitted to Playgroup after their second birthday in consultation with parents. We usually recommend starting with 2 sessions and increasing as the child settles in.

On admission parent/carers will be required to fill in a Registration Form and a Personal Information form (attached). If any special care arrangements such as the administration of medicine will be entered on a separate form.

Fees

Without prior arrangement, places will only be kept to two weeks.

Reduced fees are available for siblings.

Waiting list

Names can be entered on our waiting list and places will be allocated by date of birth and availability,

Additional needs

Children with additional needs will be provided for and their needs will be assessed on a case by case basis.